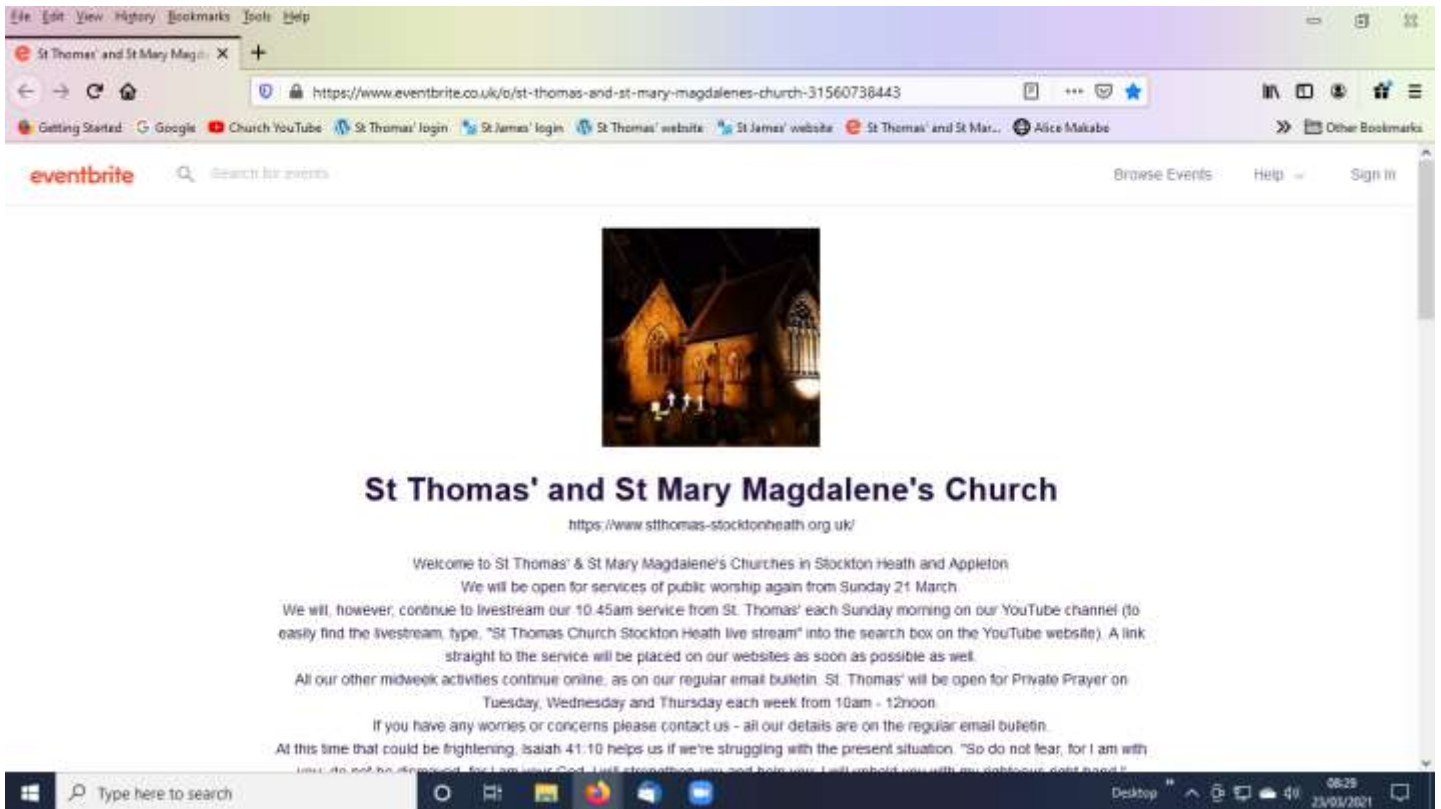


## Using Eventbrite to book places for services

Find our page on Eventbrite. We have made a handy short version of the link:

<https://tinyurl.com/STSMMeventbrite>

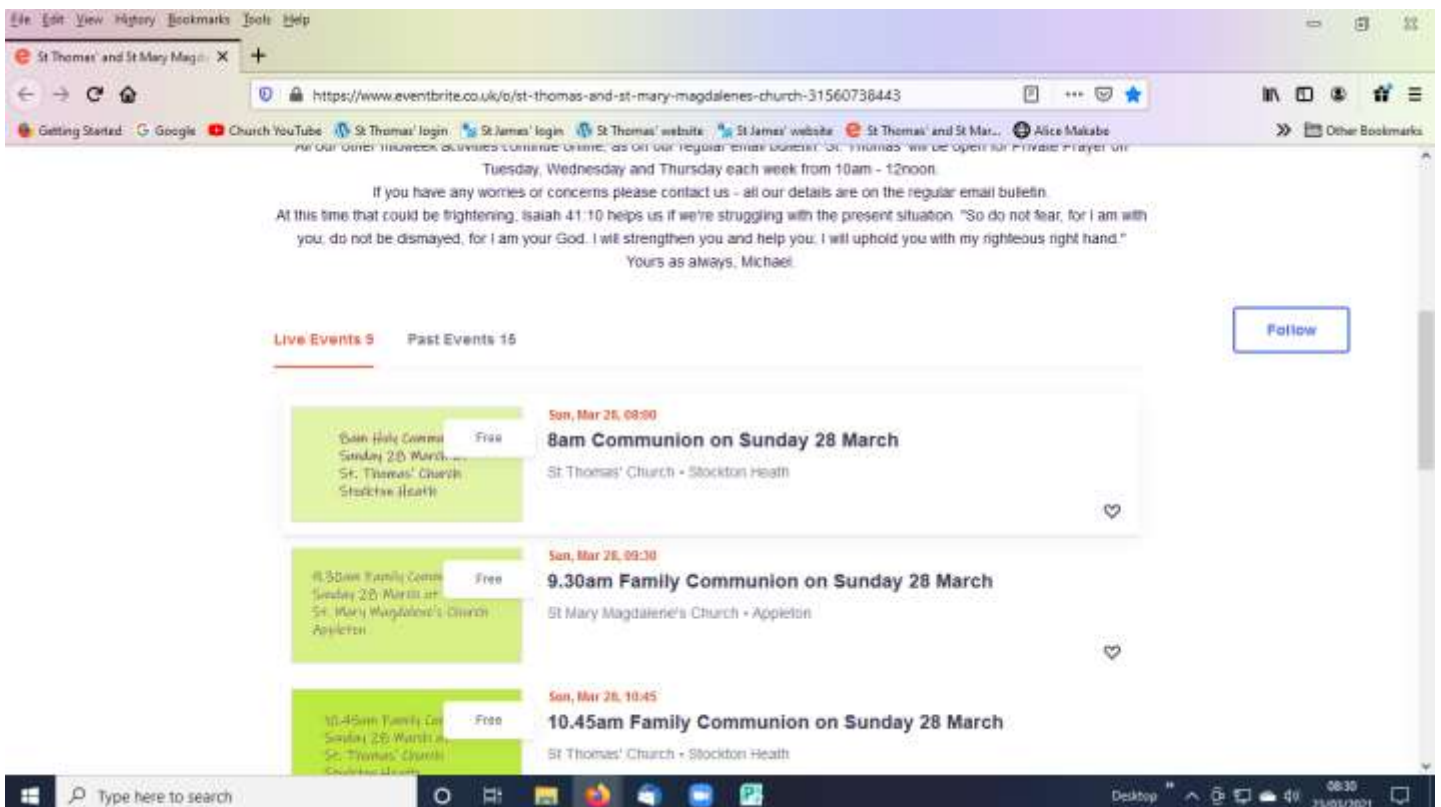
The top of our Eventbrite page looks like this:



The screenshot shows a web browser window with the URL <https://www.eventbrite.co.uk/o/st-thomas-and-st-mary-magdalenes-church-31560738443>. The page features the Eventbrite logo, a search bar, and a navigation menu. Below the navigation is a large image of a church at night. The main heading is "St Thomas' and St Mary Magdalene's Church" with the URL <https://www.stthomas-stocktonhealth.org.uk/>. The text below the heading reads: "Welcome to St Thomas' & St Mary Magdalene's Churches in Stockton Heath and Appleton. We will be open for services of public worship again from Sunday 21 March. We will, however, continue to livestream our 10.45am service from St. Thomas' each Sunday morning on our YouTube channel (to easily find the livestream, type 'St Thomas Church Stockton Heath live stream' into the search box on the YouTube website). A link straight to the service will be placed on our websites as soon as possible as well. All our other midweek activities continue online, as on our regular email bulletin. St. Thomas' will be open for Private Prayer on Tuesday, Wednesday and Thursday each week from 10am - 12noon. If you have any worries or concerns please contact us - all our details are on the regular email bulletin. At this time that could be frightening, Isaiah 41:10 helps us if we're struggling with the present situation. 'So do not fear, for I am with you, do not be dismayed, for I am your God. I will strengthen you and help you; I will uphold you with my righteous right hand.' Yours as always, Michael."

Scroll down to find the list of services available to book. They appear in date order.

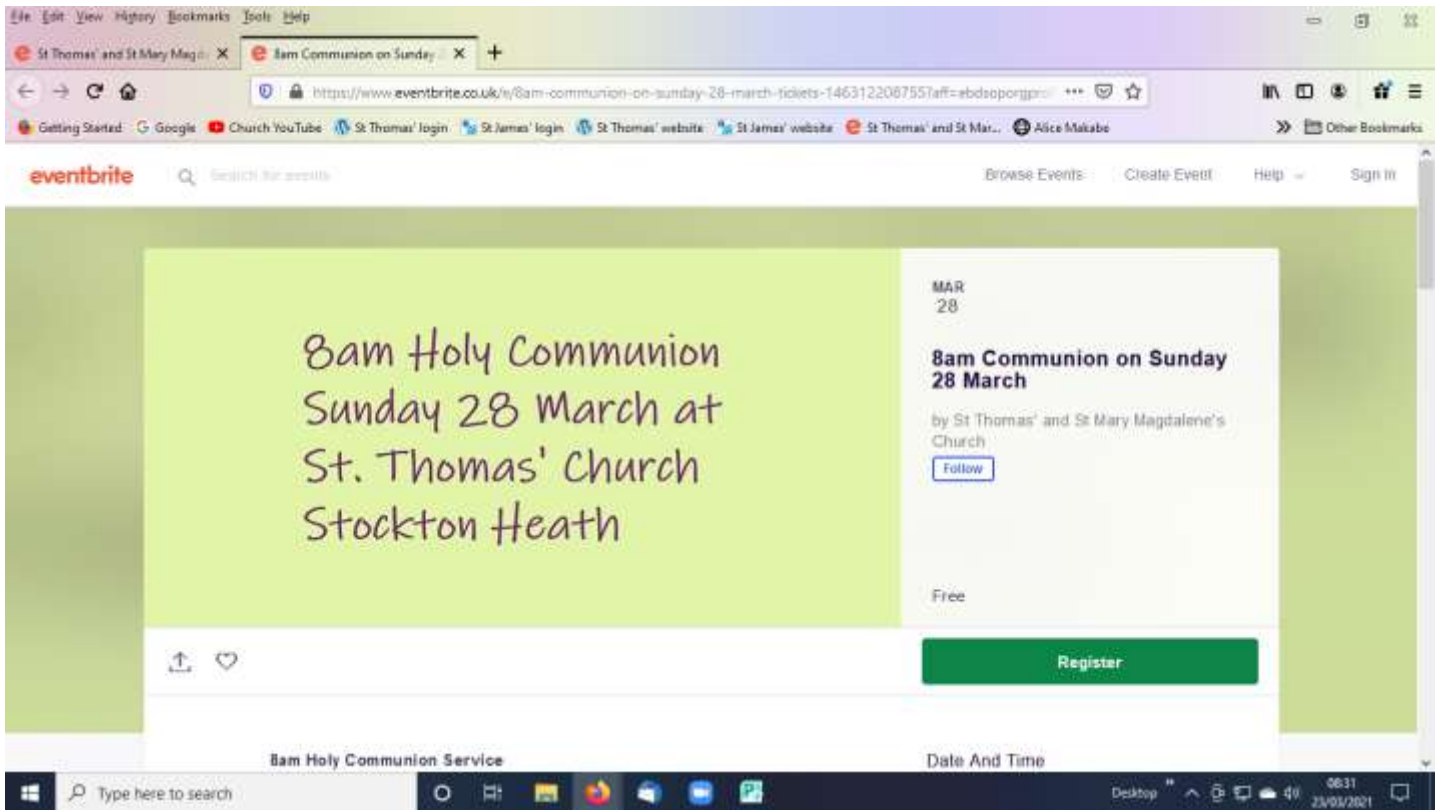
Click the service you want to attend. Here we'll use the example of the 8am service.



The screenshot shows the same Eventbrite page, but scrolled down to the "Live Events" section. There are 5 live events and 15 past events. The first event is "8am Communion on Sunday 28 March" at St Thomas' Church - Stockton Heath, scheduled for Sun, Mar 28, 08:00. The second event is "9.30am Family Communion on Sunday 28 March" at St Mary Magdalene's Church - Appleton, scheduled for Sun, Mar 28, 09:30. The third event is "10.45am Family Communion on Sunday 28 March" at St Thomas' Church - Stockton Heath, scheduled for Sun, Mar 28, 10:45. A "Follow" button is visible in the top right corner of the event list area.

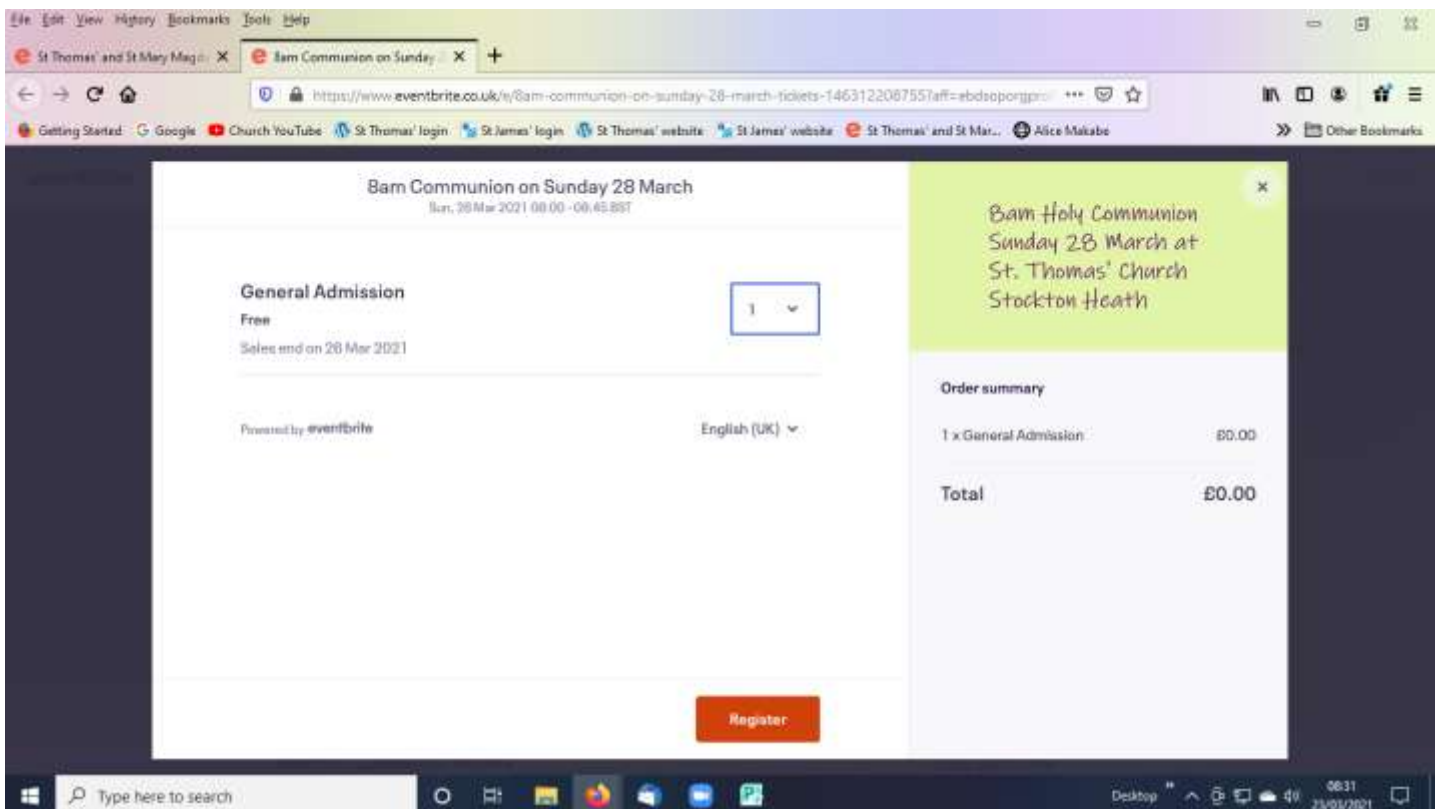
You'll be taken to a screen like this. Click the 'Register' button.

(If your device has a small screen you may need to scroll down to see the button.)

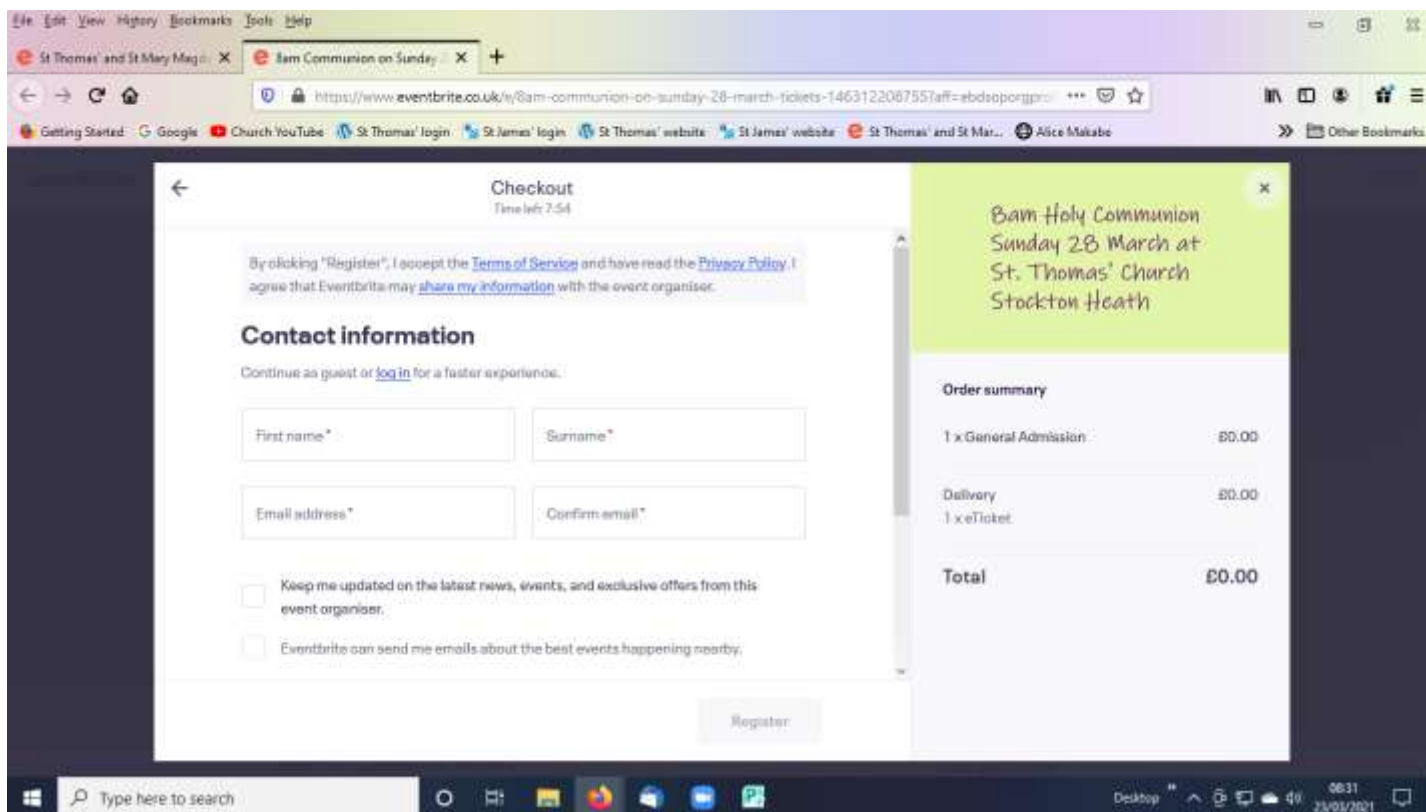


After you click the 'Register' button you'll be taken to a screen like the picture below.

Choose how many places you want to book, then once again, click the 'register' button.

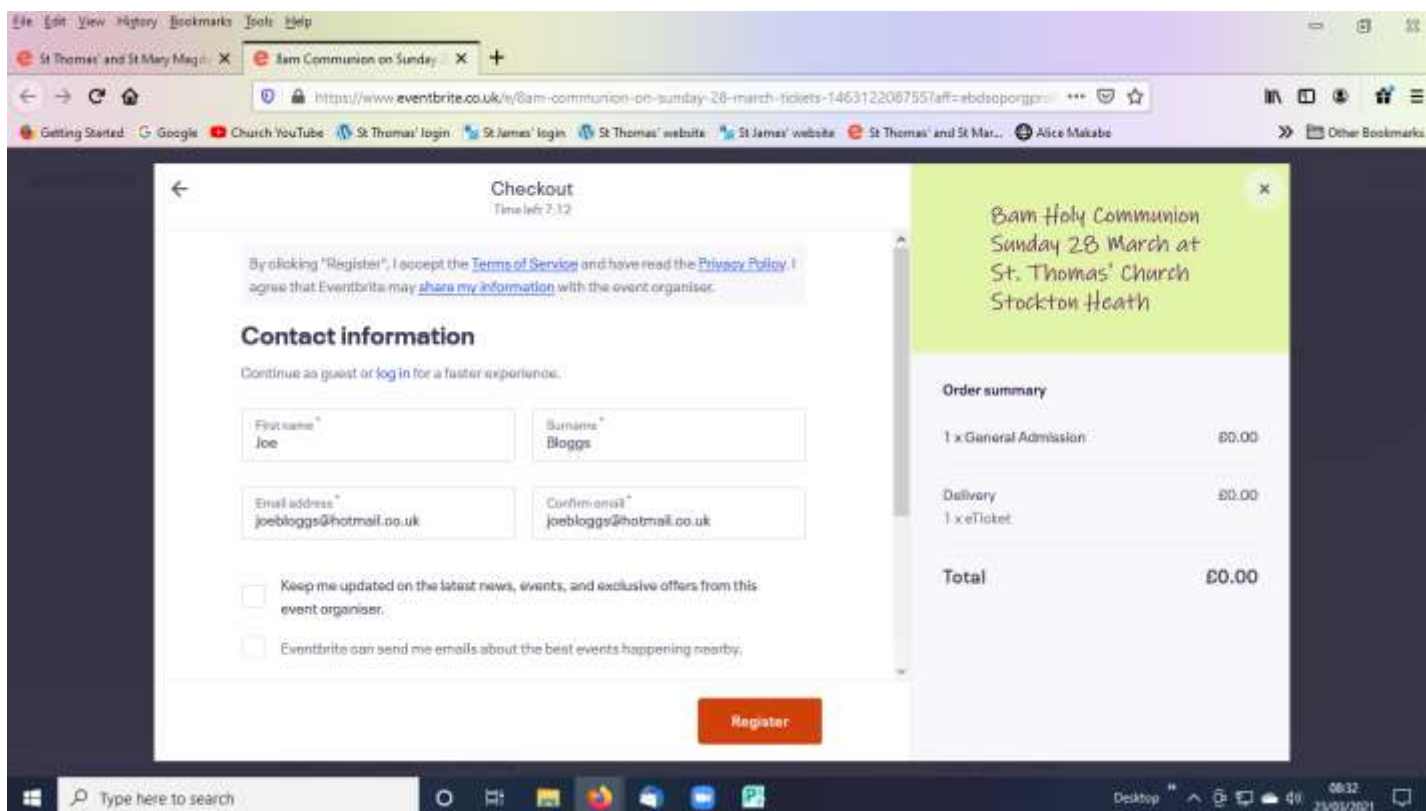


On the next screen you enter your name and email address.



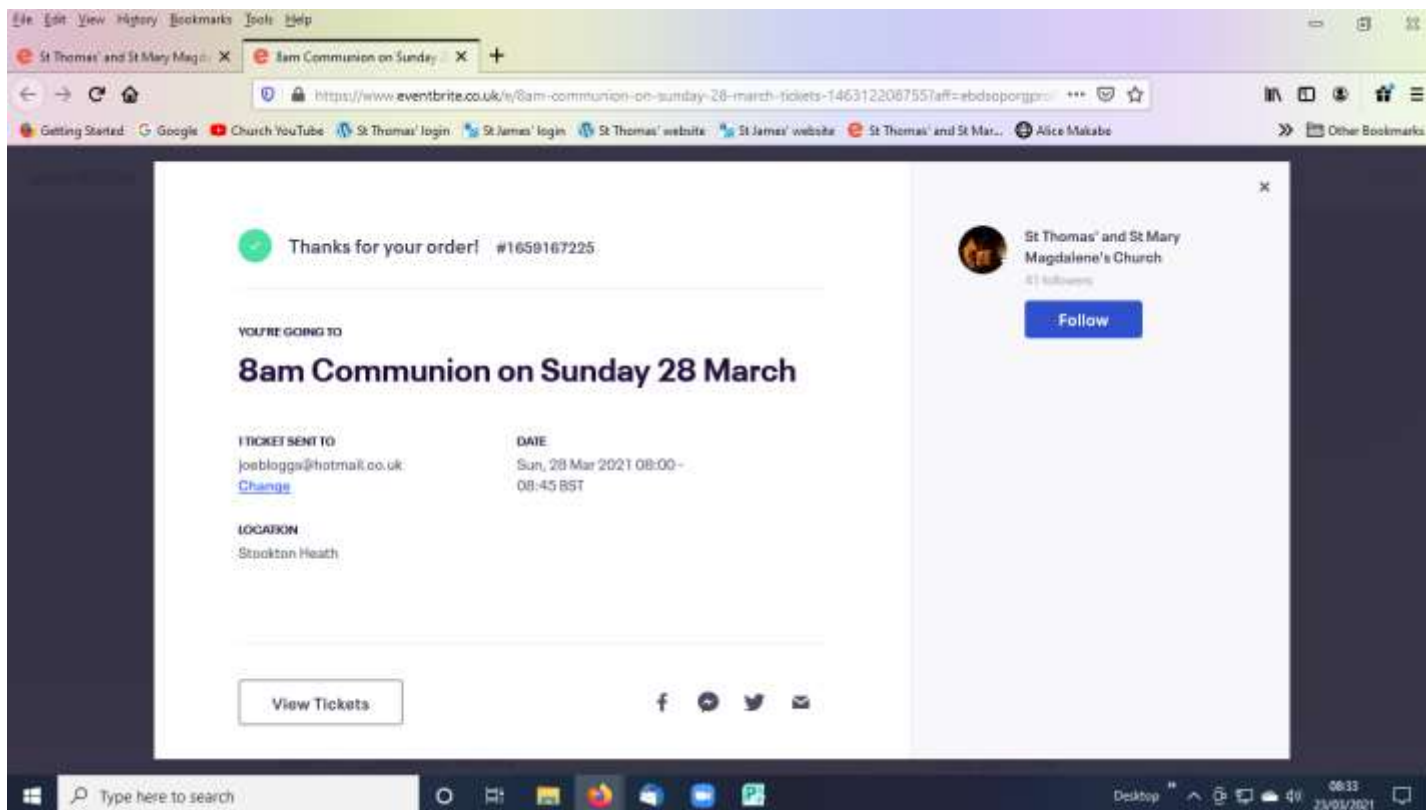
On the picture below you can see that once the name and email address boxes are filled, the 'Register' button changes colour from grey in the picture above, to orange.

Click the orange 'Register' button.

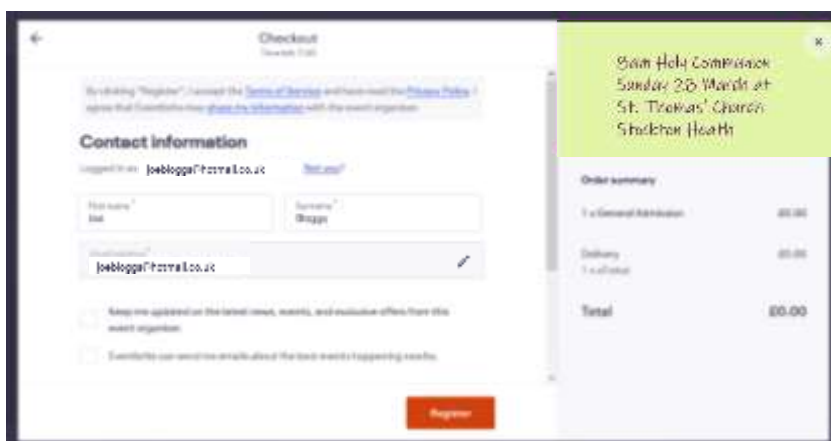
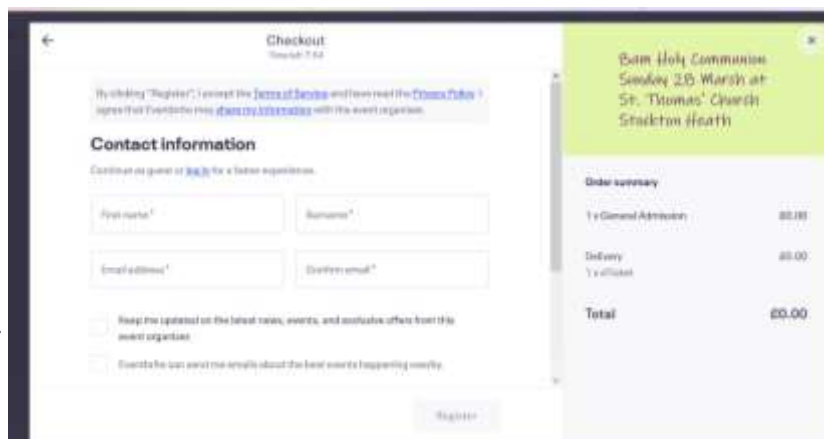


A confirmation screen appears to let you know that you've successfully booked a place.

You will receive an email confirmation as well, and two days before the service you'll receive a reminder email.



**NB** If you create an Eventbrite account, you won't have to enter your details each time. Instead, you'll sign in on the main Eventbrite page (look near the top right hand corner of the first picture of this guide for 'Sign in'). Go through the same process to book tickets, but instead of this sort of screen asking for your details...



...you'll see this sort of screen with your details already completed.